Director of Racquets

Nyack Field Club | Nyack, New York

ABOUT NYACK FIELD CLUB

Founded in 1954 by neighborhood families, the Nyack Field Club is a vibrant, year-round haven for multi-generational fun, active recreation, and lasting friendships. In addition to our racquet offerings, the club features a lifeguard-supervised pool and separate kids pool, playground, bocce and basketball courts. The club is famous for its youth and summer camp programs.

We continue to invest in our racquet offerings:

- World-class Tennis: Ten premium Har-Tru courts featuring an underground watering system, complemented by a dedicated hitting wall.
- Platform ("Paddle") Tennis: Four lighted platform tennis courts.
- Pickleball: Two new pickleball courts.

POSITION SUMMARY

The Director of Racquets is a full-time, year-round position that serves as the leader and ambassador for all racquet sports at the Nyack Field Club. This individual will provide strategic leadership, exceptional instruction, innovative programming, and outstanding member service, while fostering an inclusive and engaging racquets community.

Reporting directly to the Club President and working closely with the VPs of Tennis and Paddle Sports, the Director is responsible for all aspects of the racquets operation, including tennis, platform tennis, and pickleball programming, staffing, instruction, and member engagement. The Director will be actively engaged in merchandising, facility oversight, and budgeting. The tennis and pickleball season typically runs from April through October, and the platform tennis season is typically October through March.

This position is ideally suited for an experienced Director of Racquets or an accomplished Assistant Director who is ready to assume leadership of a thriving and expanding program.

PRIMARY RESPONSIBILITIES

Member Experience

- Serve as the Club's visible leader and ambassador for all racquet sports.
- Develop strong relationships with members, guests, and staff through an engaging and approachable presence.
- Deliver an exceptional member experience through personalized service and professional instruction.
- Foster a welcoming, inclusive, and family-oriented racquets culture.
- Regularly seek member feedback and implement improvements to enhance programming

and services.

Programming & Instruction

Develop and oversee a comprehensive year-round calendar of:

- Tennis leagues
- Platform tennis leagues
- Pickleball programming
- Junior development
- Adult clinics
- Private instruction Junior Tennis Academy
- Club championships
- Interclub competitions
- Social mixers and member events

Additional responsibilities include:

- Provide high-quality private and group instruction.
- Supervise and mentor all teaching professionals.
- Ensure consistency in teaching philosophy and instructional quality.
- Grow participation across all racquet sports and all member demographics.
- Participate in league competition when appropriate to support Club teams.

Department Leadership

- Align with VPs of Tennis and Paddle Sports, and President to recruit and hire racquets staff.
- Train, schedule, mentor, and evaluate racquets staff.
- Develop a positive, team-oriented department culture.
- Prepare departmental budgets and monitor financial performance.
- Coordinate payroll, lesson billing, court fees, and departmental revenue.
- Serve as staff liaison to the VPs of Tennis and Paddle Sports.
- Collaborate with fellow department heads to support overall Club operations.

Facilities & Operations

- Maintain the highest standards for court conditions and racquets facilities.
- Ensure that the Club's dress code is followed.
- Coordinate court maintenance with the Club Manager.
- Assist with planning and implementation of future racquets facility improvements.
- Manage court scheduling and reservations with VP Communications & Technology.
- Maintain accurate records for programming, leagues, tournaments, and lessons.

Racquets Shop

Coordinate aspects of the racquets shop, including:

- Merchandise selection
- Inventory management
- Purchasing
- Retail sales
- Racquet stringing
- Equipment recommendations
- Minor repairs
- Member service

Marketing & Communication

- Promote racquets programming through Club communications and social media.
- Develop creative initiatives to increase participation and member engagement.
- Communicate effectively with members regarding programming, events, leagues, and instructional opportunities.

Professional Development

Maintain active involvement within the racquets industry through organizations such as, but not limited to:

- USPTA
- PTR
- APTA
- RSPA

Remain current with emerging trends, instructional methods, technology, and best practices in private club racquets programming.

QUALIFICATIONS

The ideal candidate will possess:

- Bachelor's degree preferred.
- Previous experience as a Director of Racquets or an Assistant Director ready to advance into a leadership role.
- Professional certifications for tennis, platform tennis, and pickleball through USPTA, PTR, RSPA, or equivalent organization.
- Strong playing ability in both tennis and platform tennis (preferred).
- Working knowledge of pickleball instruction, programming, and league development.
- Experience developing successful junior and adult instructional programs.
- Experience managing racquets shop operations, merchandising, and inventory.
- Strong financial management and budgeting skills.
- Outstanding leadership, communication, and interpersonal abilities.
- Demonstrated ability to recruit, mentor, and retain high-performing staff.
- High standards of professionalism, integrity, and accountability.
- Passion for building relationships and creating an exceptional member experience.
- Weekend and evening availability required.

Experience with court construction, facility improvements, or capital projects is considered a plus.

DESIRED LEADERSHIP ATTRIBUTES

The successful candidate will be:

- Member-focused
- Highly visible and approachable
- Positive and energetic
- Organized and detail-oriented
- Collaborative and team-oriented
- Entrepreneurial and innovative
- A strong communicator
- Passionate about growing racquet sports participation
- Committed to excellence in every aspect of the operation

HOW TO APPLY

Interested candidates should submit a cover letter and résumé electronically to:

Nancy Edlund
General Manager
Email: Nancy@nyackfieldclub.com