



Assistant Racquets Professional

Huntingdon Valley Country Club is seeking a full-time Assistant Racquets Professional to support and enhance our comprehensive racquets programming. The ideal candidate will have a passion for teaching, a strong foundation in racquet sports, and a desire to grow professionally within a premier private club environment.

This position reports directly to the Director of Racquets and works collaboratively with the seasonal racquets professional staff to deliver exceptional member experiences across tennis, paddle, squash, and pickleball.

Our club features 6 red clay tennis courts, 2 hard tennis courts, 4 pickleball courts, 6 platform tennis courts, and 2 singles squash courts.

Position Overview

The Assistant Racquets Professional will provide instructional, operational, and facility support services customarily provided by a PTR or USPTA Professional, under the direction of the Director of Racquets. Responsibilities include, but are not limited to:

- Serve as an enthusiastic ambassador for the games of tennis, paddle, squash, and pickleball
- Provide private and group lessons for tennis, paddle, and pickleball for both adults and juniors
- Play and teach at a high level, working with members of varying ages and abilities to promote skill development and engagement
- Support the daily operation of all racquets programs, ensuring a consistent, organized, and welcoming member experience
- Assist in the planning and execution of tournaments, clinics, leagues, round robins, social events, and instructional programs
- Encourage member participation by supporting new programming ideas and assisting with promotional efforts
- Assist with junior programming and summer camps
- Participate in racquets shop operations and basic administrative responsibilities as assigned
- Learn and support the department's POS systems to ensure accurate billing and activity reporting
- Maintain racquets courts and surrounding areas, including court preparation, set-up,

breakdown, maintenance, cleanliness, and overall presentation to club standards

- Ensures safe, high-quality playing conditions of all courts and facilities
- Enforce all Club rules and regulations related to facility use, dress code, equipment, and sportsmanship

Experience

- One to three (1–3) years of teaching or assistant-level experience in a private club, resort, or comparable racquets facility preferred
- Strong interpersonal and communication skills, with the ability to work effectively with members, guests, and staff
- Demonstrated ability to teach and connect with players of varying skill levels and ages
- A positive, dependable professional who takes pride in both instruction and facility presentation
- Strong organizational skills, basic technological proficiency, and effective time management
- Competitive playing ability in tennis, paddle, and/or pickleball (multi-sport experience preferred but not required)
- A growth-minded professional who values continuing education and professional development

Education and Certification Requirements

- College degree preferred, or equivalent experience in the racquets industry
- PTR or USPTA tennis certification required or actively in progress
- Pickleball and/or platform tennis certification (PPR, IPTPA, USPTA, etc.) preferred or willingness to pursue
- Knowledge of court surfaces (Har-Tru, hard courts, platform tennis, pickleball) and basic court maintenance practices is a plus

Employment Eligibility Verification

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and complete the required employment eligibility verification form upon hire.

Salary and Benefits

Compensation package includes a competitive salary / hourly rate in addition to on-court instruction fees for clinics, group programs, events and individual lessons. Benefits include medical insurance, dental insurance, and employee meals.

How To Apply

Interested candidates should prepare a thoughtful cover letter and resume and provide your LinkedIn address. Please forward a cover letter and resume to Tori Nugent, Director Of Racquets tnugent@hvccpa.org.