

Director of Racquets
Park Lakes Tennis and Paddle Club
Mountain Lakes, NJ



About the Club

Founded in 1940, Park Lakes Tennis & Paddle Club is nestled in a quiet wooded area of Mountain Lakes, NJ.

Position Summary:

Park Lakes Tennis and Paddle Club is seeking an enthusiastic Director of Racquets to lead and grow its racquet sports programs. The Director will deliver engaging, high-quality instruction and develop a strong calendar of social and competitive programming to ~200 members across the club's top-tier facilities, which include:

- 6 platform tennis (paddle) courts
- 5 red clay tennis courts
- 3 new pickleball courts
- 1 new padel court

This role is ideal for a professional with a passion for building community through racquet sports, offering a well-rounded mix of lessons, group clinics, team practices, and social events. The Director will operate as an independent contractor.

Scope of Services:

Program Development & Management

- Design and execute a full calendar of racquet sports activities: private lessons, clinics, socials, leagues, tournaments, and junior programs.
- Promote inclusive participation across all levels and age groups.

- Lead the strategic growth of newer sports, particularly padel and pickleball, while maintaining strong traditional tennis and paddle programming.

Instruction & Staffing

- Provide private and group instruction in tennis, paddle, pickleball, and padel.
- Manage a team of qualified teaching professionals as needed.
- Ensure consistent, high-quality service delivery and professionalism.

Facility Coordination

- Ensure property maintenance, repairs and cleanliness of racquets facilities, keeping all courts safe, clean, and in play-ready condition.
- Oversee racquet sports operations and general use of facilities consistent with the club's policies.

Member Relations & Communication

- Serve as the primary contact for racquet-related matters and member engagement.
- Offer merchandise for sale to members such as equipment and clothing.
- Build strong relationships through daily interactions, on-court presence, and attentive service.
- Actively seek member feedback to improve programs and drive satisfaction.
- Maintain a strong and visible presence at the club to drive participation and community.

Financial & Business Operations

- Operate as a 1099 independent contractor, managing all business-related responsibilities, including:
 - Lesson and clinic billing
 - Scheduling and registration systems
 - Liability insurance and professional certifications
-

Qualifications:

- Minimum 5+ years of racquet sports instruction and program leadership.
 - Expertise in paddle, tennis, pickleball, and padel instruction and operations.
 - Recognized certifications (e.g., USPTA, PTR, PPR, or padel-specific credentials).
 - Demonstrated ability to grow and manage multi-sport racquet programs.
 - Strong leadership, organization, and customer service skills.
 - Must maintain current professional liability insurance and legally operate as an independent contractor.
-

Compensation:

- Compensation will include a monthly stipend / salary
- All lesson, clinic, merchandise sales and event fees are collected, managed and retained by the Director of Racquets.
- Club access and use terms will be outlined in a mutually agreed-upon contract

Contact:

parklakespro2025@gmail.com