



Glen Oak Country Club

Assistant Racquets Professional

Nestled in the Village of Glen Ellyn, an affluent Chicago suburb, is a place of inordinate beauty, a community rich in history and rooted in quality...a place where members have enjoyed a lifestyle of camaraderie and relaxation for more than 110 years...where families feel at home and friendships are forged.

We are seeking full-time Assistant Racquets Professional to join our team. The successful candidate will exhibit an exceptional work ethic, high moral character, and an ability to inspire participants of all ages and abilities.

The Role:

The Assistant Racquets Professional reports directly to the Director of Racquets and assists in all aspects of the Racquets operation.

Some specific areas of responsibility include:

- Providing member private and group lessons
- Coordination of member leagues and tournaments
- Assist with the development of the annual racquets calendar
- Assist with court maintenance
- Assist in pro shop sales and billing
- Attend staff meetings
- Assist with the development and management of all programming
- Work with committees to ensure that member expectations are consistently being achieved

Traits, Skills and Competencies:

- Accomplished Paddle, Pickleball & Tennis player with tournament experience
- Coachable, organized, personable, problem solver & self-motivated
- Excellent teaching abilities
- Good fiscal management and budgeting knowledge
- Excellent verbal and written communications skills
- Experience with Microsoft Cloud Suite (Outlook, Excel, Word, PowerPoint, etc.)
- Experience developing fun and engaging programming (events, tournaments, leagues)
- Ability to enforce all club rules and policies and represent the club in a professional manner on and off the court
- One who is committed to professional growth and development



Preferred Qualifications:

- Bachelor's degree
- High-level college tennis playing background
- USPTA/USPTR/PPTA certification
- Experience working in a member owned Country Club
- Prior experience as an assistant professional or head professional
- Experience with racquet sports including Platform Tennis, Pickleball, Tennis, etc.
- Experience with club management software
- Racquet repair knowledge
- Pro Shop management and merchandising

Compensation/Benefits:

- Competitive year-round full time salary
- Private and group lesson commissions
- Seasonal bonuses
- Employee meals
- Paid vacation and personal time
- Medical, dental & vision insurance
- Long term disability
- 401k with matching
- Uniform budget
- Family Friendly Team Environment!

Interested candidates should send a resume and cover letter to:

Trey Scott, Director of Racquets

Glen Oak Country Club, 21W451 Hill Ave, Glen Ellyn, IL 60137

Email: Tscott@glenoakcountryclub.org

Deadline to send resume: July 7th, 2024