



## **MENDHAM GOLF & TENNIS CLUB**

### *Assistant Racquets Professional*

Mendham Golf & Tennis Club is a private, member-owned sports club located on 160 acres of rolling hills in Mendham, NJ. Our Club features a superb 18-hole golf course designed by Alfred Tull and the finest golf training and practice facilities in the area including a par 3 practice course.

Our five state-of-the-art Har-Tru tennis courts and four recently renovated paddle tennis courts provide an elite arena for competitive and social racquet play. Casual dining in our Main Clubhouse and social activities complete the perfect Club for sporting families.

The Club has approximately 450 members and earns \$5m in annual revenue. In 2023, the Club renovated the Clubhouse facilities and create an expanded pub / lounge, improved the locker rooms, expanded the kitchen facilities, and enhanced the Golf Shop.

#### **The Role:**

The Assistant Racquets Professional reports directly to the Director of Racquets and assists in all aspects of the Racquets operation.

Some specific areas of responsibility include:

- Providing Member Private and Group Lessons
- Coordination of Member Leagues and Tournaments
- Racquets repairing
- Assist with the development of the daily/weekly/ & annual racquets calendar.
- Assist with court maintenance if necessary
- Assist in Pro Shop- Opening/Closing/Operating when in season
- Attend staff meetings.



- Assist with the development and management of all Junior programming.
- Work with Director of Racquets and Head Professional to recruit and train all seasonal employees.
- Work with Racquets committee to ensure that member expectations are consistently being achieved.

#### **Traits, Skills and Competencies:**

- Accomplished Paddle & Tennis Player with tournament experience
- Coachable, organized, personable & self-motivated.
- Excellent teaching abilities
- Good Fiscal Management and Budgeting knowledge
- Excellent Verbal and Written Communications Skills
- Experience with Microsoft Cloud Suite (Outlook, Excel, Word, PowerPoint, etc.)
- Experience developing fun and engaging programming (Events, Tournaments, Leagues)
- Ability to enforce all club rules and policies and represent the club in a professional manner on and off the court.
- One who is committed to professional growth and development.
- Proactively solves problems, develops, and proposes solutions to problems that occur, anticipates needs of staff and members, and can quickly react to it.

#### **Preferred Qualifications:**

- Bachelor's Degree
- High-level college tennis playing background.
- USPTA/USPTR/PPTA Certification
- Experience working in a Member Owned Country Club
- Prior Experience as an Assistant Professional or Head Professional
- Experience with Racquet Sports including Tennis, Platform tennis, and Pickleball
- Racquet repair knowledge
- Pro Shop Management and Merchandising



**Compensation/Benefits:**

- Competitive Year-Round Full Time Salary
- Private and Group Lesson Commissions
- Racquet Repair Commissions
- Holiday Bonus
- Temporary Housing
- Paid Vacation and Personal Time
- Medical, Dental Insurance
- Long Term Disability
- Family Friendly Team Environment!

Interested Candidates should send a resume and cover letter to:

*Petar Tomic, Director of Racquets*

*Mendham Golf and Tennis Club, 2 Golf Ln, Mendham Township, NJ 07945*

*Email: [ptomic@mgtc.club](mailto:ptomic@mgtc.club)*

Deadline to send resume: September 15, 2023

Interviews will begin: September 16, 2023