



## **Westmoreland Country Club**

### *Assistant Racquets Professional*

Westmoreland Country Club started in 1911 and is a premier, private facility centrally located, within the exclusive North Shore Community of Wilmette, less than 20 miles from Chicago.

The Club provides exceptional member services for about 600 families, and features 6 tennis courts, 6 paddle courts, an 18-hole golf course, skeet, a beautiful swimming pool, and state-of-the-art clubhouse & platform tennis facility.

Today, our mission is to create a lifetime of memories through a diverse social and sports experience that is welcoming, unpretentious and family oriented. The Club currently enjoys roughly 250 active tennis players with over 300 active paddle players.

We are seeking full-time Assistant Professional to join our team. The successful candidate will exhibit an exceptional work ethic, high moral character, and an ability to inspire participants of all ages.

#### **The Role:**

The Assistant Racquets Professional reports directly to the Director of Racquets and Head Professional and assists in all aspects of the Racquets operation.

Some specific areas of responsibility include:

- Providing Member Private and Group Lessons
- Coordination of Member Leagues and Tournaments
- Assist with the development of the annual racquets calendar.
- Assist with court maintenance
- Assist in Pro Shop- Opening/Closing/Operating when in season
- Attend staff meetings.
- Assist with the development and management of all Junior programming.
- Work with Director of Racquets and Head Professional to recruit and train all seasonal employees.



- Work with Racquets committee to ensure that member expectations are consistently being achieved.

#### **Traits, Skills and Competencies:**

- Accomplished Paddle & Tennis Player with tournament experience
- Coachable, organized, personable & self-motivated.
- Excellent teaching abilities
- Good Fiscal Management and Budgeting knowledge
- Excellent Verbal and Written Communications Skills
- Experience with Microsoft Cloud Suite (Outlook, Excel, Word, PowerPoint, etc.)
- Experience developing fun and engaging programming (Events, Tournaments, Leagues)
- Ability to enforce all club rules and policies and represent the club in a professional manner on and off the court.
- One who is committed to professional growth and development.
- Proactively solves problems, develops, and proposes solutions to problems that occur, anticipates needs of staff and members, and can quickly react to it.

#### **Preferred Qualifications:**

- Bachelor's Degree
- High-level college tennis playing background.
- USPTA/USPTR/PPTA Certification
- Experience working in a Member Owned Country Club
- Prior Experience as an Assistant Professional or Head Professional
- Experience with Racquet Sports including Platform tennis, Pickleball, Padel, etc.
- Experience with Northstar Club Management Software
- Experience with Club Essential
- Racquet repair knowledge



- Pro Shop Management and Merchandising

**Compensation/Benefits:**

- Competitive Year-Round Full Time Salary
- Private and Group Lesson Commissions
- Racquet Repair Commissions
- Seasonal Bonuses
- Employee meals
- Paid Vacation and Personal Time
- Medical, Dental & Vision Insurance
- Long Term Disability
- 401k with Matching
- Uniform Budget
- Family Friendly Team Environment!

Interested Candidates should send a resume and cover letter to:

*David Bukowski, Director of Racquet Sports*

*Westmoreland Country Club, 2601 Old Glenview Road, Wilmette IL 60091*

*Email: [David@WestmorelandCC.org](mailto:David@WestmorelandCC.org)*

Deadline to send resume: April 5, 2023

Interviews will begin: April 6, 2023